

Held _____ 20 _____



Wednesday, December 18, 2024
REGULAR MEETING MINUTES

BRIGHT LOCAL SCHOOLS
Location: Bright Elementary School
Time: 6:00 p.m.

1 Welcome/Opening

Subject	A. Welcoming
Meeting	Dec 18, 2024 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

Subject	B. Announcements
Meeting	Dec 18, 2024 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

This meeting is being digitally recorded.

Subject	C. Roll Call
Meeting	Dec 18, 2024 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Access Public

Type Procedural

Steve Cox, Board Member
Nicole Barnett, Board Member
Tammy Hauke, Board Member (Mrs. Hauke had to leave the meeting at 7:40pm)
Jobey Lucas, Board Member
Angie Wright, Board Member
Jason Iles, Superintendent
Jeff Rowley, Treasurer
JP Gauche, HS Principal
Whitney Gobin, ES Principal
Lisa Beresford, Special Education Coordinator
Debbie Robertson, Food Service Coordinator
Kathryn Brunck, Cook and Union Representative
Kimberly Douglas, Southern Ohio ESC; School and Student Services Coordinator
approx 30 Guest

Subject D. Pledge of Allegiance

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Subject E. Recognition

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

Mr. Iles presented Ms. Kim Douglas with a framed advertising sign image that has been on the scoreboard for several years in recognition of her late husband and shared the entire district's appreciation for commitment and support for the District and its students.

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Subject F. Public Comments/Presentations

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

- 10 members of the Bright Elementary Honor Choir lead by Mrs. Performance-Christmas Ms. Rhiannon Moore performed "I want a Hippopotamus for Christmas".
- Mrs. Kim Douglas gave a brief summary of the work and services she has been providing to the District. She stated that the District should be proud of their 93.9% overall attendance rating on the latest report card which was the best in Highland County. She noted that in regard to Home Instruction she has seen a large increase since the number of home-schooled students, and currently has 923 homeschool students on her caseload, with 76 of those being from Bright Local. Regarding Gifted Students, she currently has 60 identified and be served in the District, and there are 18 teachers who are have taking the gifted training and are certified to provide gifted services.
 - Mr. Cox asked if the recent reduction in restrictions and requirements of parents/guardians for students being homeschool has contributed to the increase.
 - Kim answered yes and said that some chose homeschooling to avoid in school discipline and accountability.

2 Adoption of Agenda

Subject A. Adoptions Of Agenda

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

Type Action

Recommended Action (Resol. #071-2024) Motion to adopt the agenda for the December 18, 2024 Board of Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett				X	
Mr. Cox	X			X	
Mrs. Hauke		X		X	
Mr. Lucas				X	
Mrs. Wright				X	

3 Administrative/Committee Reports

Subject A. Superintendent - Mr. Jason Iles

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Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public
Type Information, Reports

- Celebrations
 - Rory Ryan with the Highland County Press was recently selected to receive the 2024 Media Honor Roll Award from OSBA for his longtime support and promotion of positive stories related to the Bright Local School District.
 - Mr. Iles recognized Kenley Juillerat for receiving the Hometown Hero award from Modern Woodman.
 - Amazing Students and Staff throughout Bright Local
 - Winter Sports/Academic Team
 - Band Performances/Parade
 - Drama Performance
- Building Project Update
 - Awaiting Bidding Docs/January 22nd Mtg with Future Plans
- Mobile Dentist Coming to Bright Local
 - 2/3/2025-2/21/25 Hygiene
 - 3/17/2025-4/4/2025 Treatment
- Varsity Tutor Partnership; 28 students enrolled.
 - Student Enrollment/ACT prep offered as well.
- MILO PD for Armed Staff was held on the District PD day.
- Student Teacher in HS AG from Wilmington College
 - Aubrey Schwartz-Former Miami Trace graduate and past Ohio FFA President

File Attachments
Nurse.report.pdf (14 KB)

Subject B. Legislative Liaison Report- Mr. Steve Cox
Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public
Type Information

Mr. Cox noted that Senate Bill 295 is still being discussed which is intended to address the closing of underperforming schools.

Subject C. Southern Hills Career & Technical Center Report-Mr. Steve Cox
Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public
Type Information

Mr. Cox reported that all the Seniors in the Healthcare Program passed their certification.

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Subject D. High School Principal's Report- JP Gauche
Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public
Type Information

Whiteoak
December 18th, 2024
Principal Update

- 1. Extracurriculars
 - a. Band
 - i. Winter Concert - December 19th
 - ii. Goshen Lighted Christmas Parade November 23rd
 - b. FFA
 - i. Getti ng Ready for the Day of Giving
 - ii. Collecting nonperishable items for families affected by the floods in West Virginia, Tennessee, and the Carolinas. This was a partnership with North Adams FFA.
 - c. Academic Team
 - i. Finished the season 5-2. Ms. Sutter is doing a great job.
 - d. Winter Sports
 - i. All Seasons underway
 - ii. Girls Bowling Runner up in Ironclad Tournament behind Wilmington by 10 pins
- 2. Building Updates
 - a. Mowrystown Christmas Parade/Craft Fair
 - b. Teachers selected approximately 30 students to attend the Nutcracker Ballet @ Shawnee State University
 - c. Almost all Winter EOCs have been completed
 - d. Kari Daulton was named as a Hometown Hero by the Bengals and will be recognized at an upcoming game.

Subject E. Elementary Principal Report- Whitney Gobin
Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 3. Administrative/Committee Reports
Access Public
Type Information

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Bright Elementary Board Update
Whitney Gobin

- 1. Honor Choir – Wonderful job and a big special thanks to Rhiannon for all of the extra time and effort that she puts into our music program.
She does so much “extra” that is so, so appreciated!!
- 2. This fall we only have 46% (51% in prior year) that have met the mark required by the Third Grade Reading Guarantee. Not to worry though, our team has put together interventions and schedules to help get the students that need extra assistance to where they need to be by the Spring.
- 3. Continuing to tweak interventions for other grade levels as we get middle of year data.
- 4. Amazing 4th, 5th and 6th grade Christmas musicals. Great community turn-out.
Terrific band concert!
- 5. Pee Wee basketball off to a wonderful start!! Busy Saturdays at Bright
- 6. Santa Shop went off without a hitch. So many people stepped up to make this happen. Thankful for our PAWS committee!
I really have no idea what I would do without these ladies and volunteers!!

Merry Christmas and thank you all for a great year!

Subject	F. Education/Curriculum/Instruction -Brianne Lee
Meeting	Dec 18, 2024 - REGULAR MEETING MINUTES
Category	3. Administrative/Committee Reports
Access	Public
Type	Information

Mrs. Bach, Mrs. Emery and myself will begin ACT Prep Monday after the winter break, focusing on students who are close to or achieved a remediation free score on the practice assessment.

We are wrapping up our Varsity Tutors high dosage tutoring session with participation from 28 students.

We were able to take 49 students to a viewing of the Nutcracker Ballet at Shawnee State University.

Mr. Gauche and I are meeting with every teacher one on one or in a small group to determine their viewpoint on the master schedule, offering Modern States courses, discipline, and homework.

After meeting with the staff, we are looking to review the current course descriptions to clarify the difference between college prep course and the general track.

We have implemented detention for missing work to combat the amount of students who are failing courses.

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We have begun creating a district Literacy Plan and completed a Reading Tiered Fidelity Inventory with Debbie Mickey.

Subject G. Work Based Learning Coordinator-Karie Emery

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- Workforce Development is in full swing and 15 students are actively participating in 45 hour internships. We have several students who are also on early work release and are doing well.
- Juergensen Companies will host a luncheon to all juniors and seniors on December 18th. They will provide lunch to our students and do a presentation on what their company has to offer in our area.

Subject H. Special Education/Preschool- Lisa Beresford

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- Ms. Beresford noted that Homeschool Choice exempts parents from rights under FAPE and therefore IEP Services from District.
- District Preschool has been selected for audit which will likely begin in the June time period.

Subject I. Food Service- Debbie Robertson

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- Mrs. Robertson reported that Carol Waits is currently on FMLA leave to help take care of her husband. Our thoughts and prayers are with her and her family.
- Information and documents related to the ongoing Administrative Review and Procurement Audits by December 31st.

4 **Executive Session**

Subject A. Move into executive session:

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 4. Executive Session

Access Public

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

TypeAction

Recommended Action(Resol# 072-2024) Motion to move into executive session at 6:54pm to consider the employment of a public employee or official.

Mr. Iles and Mr. Rowley were invited into session.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox		X	X		
Mrs. Hauke	X		X		
Mr. Lucas			X		
Mrs. Wright			X		

Executive Content
See attached Executive Session record form.

SubjectB. Return to regular session:

MeetingDec 18, 2024 - REGULAR MEETING MINUTES

Category4. Executive Session

AccessPublic

TypeAction

Recommended ActionMotion to return to regular session at 8:02pm

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett		X	X		
Mr. Cox	X		X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

5 Financial Reports/Resolutions

SubjectA. Approval of November 20, 2024 minutes

MeetingDec 18, 2024 - REGULAR MEETING MINUTES

Held _____ 20 _____

Category 5. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the Board of Education minutes of the November 20, 2024 Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments
Regular Meeting Minutes November 20 2024 discussion draft.pdf (1,547 KB)

Executive Content

See attached.

Subject B. Financial Reports

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 5. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve of the financial reports of the month ending November 30, 2024 as presented.

Mr. Rowley noted on the detail report the rollover of the Wilmington Savings CD for \$250,000.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:

- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)

Administrative File Attachments
A Treasurer Detail Report for December 18 2024.pdf (114 KB)
A1 Cash Reconciliation as of November 30, 2024 signed.pdf (42 KB)
A2 Cash Summary Report Nov 24.pdf (46 KB)
B Disbursement Summary Report Nov 24.pdf (45 KB)
C Appropriation Summary Report Nov 24.pdf (29 KB)
D Receipt Listing Nov 24.pdf (66 KB)

Subject C. Revenue and Appropriations Modifications

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 5. Financial Reports/Resolutions

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

Access Public

Type Action

Recommended Action Motion to approve the revenue and appropriation modifications as presented.

Admin Content
See attached Adjustment Report "E".

Administrative File Attachments

E1 [Anticipated Revenue Transaction Budget Modifications.pdf \(33 KB\)](#)

E2 [Budget Expenditure Modification Transactions.pdf \(38 KB\)](#)

Subject **D. Transfers and Advances**

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 5. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Approve the following fund transfers as presented

Transfer \$3,798.23 in Medicaid Reimbursements for November 2024 from the General Fund #001-7200-910-9021-000000-000-00-000 to Permanent Improvement Fund #003-5100-9020-000000-000.

File Attachments

F [Transfer Advance Activity Report.pdf \(31 KB\)](#)

Subject **E. Donations**

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 5. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve Gifts and Donations received as presented.

- Donors Choose donation for the Elementary Intervention team- Mrs. Setty, Mrs. Ogden, Mrs. Jolly, Mrs. Noe & Mr. Noe, for quantity of 5 Scribe tablets to help with the organization of the teacher's workload and helping with analyzing their students work.
- Dollar General donation for PBIS rewards at the Elementary totaling \$292.05.

Subject **F. Approval of Financial Reports and Resolutions.**

Held _____ 20 _____

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 5. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action **(Resol# 073-2024)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett		X	X		
Mr. Cox	X		X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

6 Facilities and Transportation

Subject A. Transportation

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 6. Facilities and Transportation

Access Public

Type Information

- ♦ Purchased 2 used Vans for Transportation Fleet at a cost of \$32,500 each from a dealership in Pittsburgh PA.

Subject B. Facilities Update

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 6. Facilities and Transportation

Access Public

Type Information

- ♦ New Old Gym Curtain Installed
- ♦ Exterior Lighting at Whiteoak HS-Energy Harness and AEP
 - ♦ Additional Flood Lights for WO Campus AEP on the softball field, baseball field, and looking at adding poles and floodlights in front of High School.
- ♦ Control Concepts-On site
- ♦ Facilities Cleanliness-Ongoing Monitoring
- ♦ Window Coverings installed in Library.
- ♦ Signage for Elem

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Held 20

Subject C. Building Use

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 6. Facilities and Transportation

Access Public

Type Action

Recommended Action Motion to approve the following facility use request:

- Whiteoak Valley Grange Craft Fair December 7th
- Iles Family Christmas December 23rd 6pm

Subject D. Approval of Facilities and Transportation

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 6. Facilities and Transportation

Access Public

Type Action

Recommended Action **(Resol# 074-2024)** Motion to approve the Facilities and Transportation items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett			X		
Mr. Cox	X		X		
Mrs. Hauke			X		
Mr. Lucas		X	X		
Mrs. Wright			X		

7 Personnel

Subject A. Personnel

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Information

Held _____ 20 _____

Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee's individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)

Employment of Long-Term Sub - Kari Crafton to fill in for Brittany Berger who is out on FMLA leave. Admin Content

Subject	B. Classified
Meeting	Dec 18, 2024 - REGULAR MEETING MINUTES
Category	7. Personnel
Access	Public
Type	Information

Karen Marler-Transitioning from the Intervention Aide position in CC Unit to 2nd Shift Custodian (Floater Position) - Custodial Pay Schedule - Step 2

Admin Content

Subject	C. Administrative
Meeting	Dec 18, 2024 - REGULAR MEETING MINUTES
Category	7. Personnel
Access	Public
Type	Action
Recommended Action	Approval of the following Administrative Contracts as presented.
JP Gauche Whiteoak JH/HS Principal Step 3 Administrative Contract 223 3 Year Contract	
Whitney Gobin Bright Elementary Principal Step 5 Administrative Contract 220 3 Year Contract	

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Subject **D. Supplementals/Pupil Activity**

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approval of the following supplementals/pupil activities personnel recommendations as presented:

- ♦ Rob Barnett- Boys Basketball Volunteer Assistant

Subject **E. Request for Professional Days**

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To approval of the following supplementals/pupil activities personnel recommendations as presented:

- ♦ Please approve Shawna Collins to attend the Social Emotional Learning Workshop, January 10, 2025, @ Hopewell Region 14 Hillsboro, OH 45133
- ♦ Please approve Khrisdee Farris to attend the Social Emotional Learning Workshop, January 10, 2025, @ Hopewell Region 14 Hillsboro, OH 45133

Subject **F. Resignations**

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel

Access Public

Type Action

Recommended Action To accepted the following resignation as presented:

- ♦ Sharon Bick Bright Elementary 4th grade teacher at the completion 24/25 school year for the purpose of retirement.

Subject **G. Approval of personnel recommendations.**

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

Category 7. Personnel

Held _____ 20 _____

Access Public
Type Action
Recommended Action **(Resol# 075-2024)** Motion to approve the personnel recommendations items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett		X	X		
Mr. Cox	X		X		
Mrs. Hauke			X		
Mr. Lucas			X		
Mrs. Wright			X		

8 Administrative Advisor

Subject A. Meetings Dates for Calendar Year 2025
Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 8. Administrative Advisor
Access Public
Type Action
Recommended Action Motion to approve the proposed Board of Education Meeting dates for calendar year 2025 as presented.

File Attachments
[Board meeting_dates 2025.docx.pdf \(45 KB\)](#)

Subject B. Appointment of Chairperson 2025 Organizational Mtg
Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 8. Administrative Advisor
Access Public
Type Action
Recommended Action Motion to approve the appointment of Angie Wright as the temporary chairperson for the 2025 Organizational Meeting to be held on January 8, 2025.

Subject C. Indoor Track Approval
Meeting Dec 18, 2024 - REGULAR MEETING MINUTES

RECORD OF PROCEEDINGS

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Category 8. Administrative Advisor
Access Public
Type Action
Recommended Action To approve Bright Local School District JH/HS Athletics to participate in Indoor Track and Field competitions and to appoint Doug Hughes as their coach.

Subject D. Special Education Operating Standards

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 8. Administrative Advisor
Access Public
Type Action
Recommended Action To approve the Operating Standards for Children with Disabilities as presented.

See the Operating Standards for Children with Disabilities Summary and Booklet attached.

File Attachments
Operating-Standards-Booklet-June-2024.pdf (1,206 KB)
2023-Operating-Standards-Summary-of-Changes-Documents-Oct-2024.pdf (131 KB)

Subject E. Approval of Administrative and Advisory.
Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 8. Administrative Advisor
Access Public
Type Action
Recommended Action **(Resol# 076-2024)** Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mrs. Barnett		X	X		
Mr. Cox			X		
Mrs. Hauke					
Mr. Lucas	X		X		
Mrs. Wright			X		

9 Adjourn

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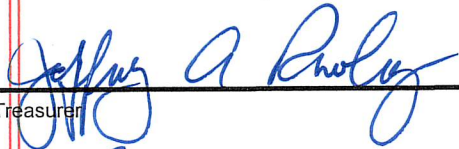
GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

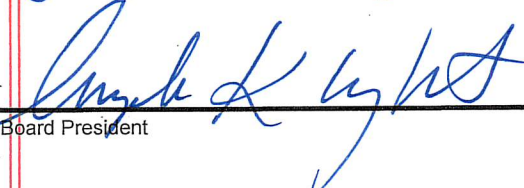
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Subject A. Adjourn

Meeting Dec 18, 2024 - REGULAR MEETING MINUTES
Category 9. Adjourn
Access Public
Type Procedural

Meeting adjourned at 8:14 PM



Treasurer


Board President